

# *Charter*

## CAPE **COD** NATIONAL SEASHORE ADVISORY COMMISSION

1. **The official designation** of the committee is the Cape Cod National Seashore Advisory Commission.
2. **The purpose of the Commission** is to consult with the Secretary of the Interior, or the Secretary's designee, with respect to matters relating to the development of the Cape Cod National Seashore, and with respect to carrying out the provisions of sections 4 and 5 of the Act establishing the Seashore. Additionally, the advice of the Commission shall be sought before the issuance of permits for industrial or commercial use of property within the Seashore, and before the establishment of any public use area for recreational activity within the Seashore, and any proposed action which would create a substantive change in natural conditions or in existing structures within the Seashore.
3. **The duties of the Commission** are solely advisory and are as stated in paragraph 2 above. **The Commission will carry out its** duties until September 26, 2008, at which time the Commission will terminate pursuant to Public Law 87-1 26, as amended by Public Law 105-280, October 26, 1998. All appointments will terminate with the Commission.
4. **The provisions of Section 14(b) of the** Federal Advisory Committee Act requiring a biennial rechartering are inapplicable to the Commission. However, there shall be a biennial review of the Commission to determine if its goals and objectives have been fulfilled.
5. **The Commission reports to the Regional Director,** Northeast Region, National Park Service, 200 Chestnut Street, Philadelphia, Pennsylvania 19106.
6. **Support for the Commission is provided** by the National Park Service, Department of the interior.
7. **The estimated annual operating** cost of the Commission is \$7,000, which includes approximately ¼ work-year of staff support.
8. **The Commission meets approximately** six times a year. All meetings of the Commission shall be subject to the provisions of the Federal Advisory Committee Act, 5 U.S.C. Appendix (1994). The Commission renders advice formally by affirmative vote of a majority of its members, and informally through discussion and consensus processes.
9. **The Commission may create,** from among its membership supplemented when appropriate by members of the public, formal subcommittees or subgroups, or ad hoc committees formed for special purposes, provided that the role of such committees shall be solely to gather information or conduct research for the Commission, or to analyze relevant issues and facts, or to draft proposed position papers for deliberation by the Commission. Membership on all subcommittees shall be determined by the Chair.
10. **The Commission shall consist** of 10 members, appointed by the Secretary of the Interior, as follows:

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- a. Six members appointed from recommendations made by each of the boards of selectmen of the towns of Chatham, Eastham, Orleans, Provincetown, Truro, and **Wellfleet**, Commonwealth of Massachusetts; one member from the recommendations made from each such board;
  - b. One member appointed from recommendations of the county commissioners of Barnstable County, Commonwealth of Massachusetts;
  - c. Two members appointed from recommendations of the Governor of the Commonwealth of Massachusetts; and
  - d. One member appointed at the discretion of the Secretary.
11. The member appointed by the Secretary under subparagraph 10d shall represent interests other than those of the Federal, State, or local government.
  12. **The Secretary** shall designate one member to be Chair.
  13. **Members will be appointed for 2-year** terms. If no new member is appointed on or prior to the expiration date of an incumbent's term, then the incumbent member may continue to serve until the new appointment is made.
  14. **Any vacancy on the Commission** shall be filled in the same manner in which the original appointment was made.
  15. **A majority of members appointed** at the time of any meeting will constitute a quorum.
  16. **Any member who fails to attend three** successive meetings of the Commission or who otherwise fails to substantively participate in the work of the Commission, may be removed from the Commission by the Secretary and a replacement named.
  17. **Members of the Commission shall** serve without compensation as such. However, the Secretary is authorized to pay the expenses reasonably incurred by the Commission in carrying out its responsibilities upon presentation of vouchers signed by the Chair.
  18. **The Superintendent, Cape Cod National Seashore, National Park Service, or in the Superintendent's absence, a** Federal employee designated by the Superintendent, will serve as the Designated Federal Official, as required by Section 10 of the Federal Advisory Committee Act.
  19. **The Cape Cod National Seashore Advisory Committee** is established by Section 8 of Public Law 87-126, August 7, 1961, as amended by Public Law 105-280, October 26, 1998.



**MAR 23 1999**

Secretary of the Interior

Date Signed

DATE CHARTER FILED **MAR 23 1999**